



SABAH PORTS SDN BHD Co.No.200201015410 (583073-H)

Wisma SabahPorts, Jalan Sapangar, Sapangar Bay
88450 Kota Kinabalu, Sabah
Tel: 088-483390 - 483399 Fax: 088-489912
Email: eprocurement@spsb.com.my

VENDOR REGISTRATION FORM

INSTRUCTIONS:-

- 1) Application of Vendor is to be fully completed and submit with all the necessary supporting documents. Incomplete application and supporting documents shall not be processed.
- 2) Fees and Payments:-
 - a) A non-refundable Administration fee of Ringgit Malaysia Fifty Only (RM50.00) shall be charged for application of **new registration, renewal or adding business category**.
 - b) Payment shall be made via online/FPX to Sabah Ports Sdn Bhd bank account within 5 working days upon confirmation. Failure to do so, your registration will be null and void.
- 3) We reserve the right not to register the application without any reason.
- 4) Registration shall be valid for a period of **three (3) years** and application for renewal must be made **three (3) months** before the expiry date.
- 5) Registration shall not guarantee vendors to be automatically included in the tender or quotation exercise.
- 6) E-Disbursement Form is mandatory to be completed for online banking payment purpose, failing which may result your application being rejected.

E-Procurement Portal Link: <https://103.14.184.70:8443/E-procurement/index.php/home/login>

If you encounter any issues that require assistance from our Procurement Team,
kindly email to:
E-mail us at eprocurement@spsb.com.my